



2008 Undergraduate Research Award

Background

- The Office of Undergraduate Research (OUR) offers awards to Washington University undergraduates from all academic backgrounds.
- Students must seek nomination from a Washington University faculty mentor. If you need help finding a mentor, please contact the OUR.
- In the past, awards have ranged from \$500 to \$3,500.

Deadlines

Nominations are accepted on a rolling basis for academic year research. The deadline for summer research award nominations for non-Life Science fields is **March 1, 2008**.

Requirements

1. Awardees must be nominated by a Washington University faculty mentor who completes the Mentor Nomination Form and Letter of Recommendation.
2. Awardees may accept funds from only one source for the research project described in the mentor's nomination. (For example, an awardee may not receive an award if his/her research has also been funded by a Beckman Scholars Award, a Mellon Mays Fellowship, or if he/she is already earning wages to conduct the research project.)
3. Awardees must present their work at the undergraduate research symposium in the semester following receipt of the award. Details of this event will be covered in an Award Agreement.
4. Awardees must submit a 10-page paper following completion of their research experience which may be considered for publication in the *Washington University Undergraduate Research Digest (WUURD)*.
5. Students receiving awards for a summer research project may not participate in any summer employment or be enrolled in summer school.
6. For research activities involving human subjects, nominees must seek approval from the University's Human Research Protection Office (see <https://hrpo.wustl.edu/>).
7. All awards are considered taxable income by federal, state, and local government.

Instructions

Please submit only one online nomination. If you submit your nomination and then need to make a change, please contact the Office of Undergraduate Research at research@artsci.wustl.edu.

A complete nomination includes the following:

1. Student Nomination Form (completed online by the student)
2. Research Proposal (uploaded online by the student)
3. Mentor Nomination (email, fax, or mail submission by the mentor)

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The **Research Proposal** should include the following components:

- A. Background
- B. Methods
- C. Implications
- D. Importance to the Field of Study
- E. Itemized budget and Budget Narrative (Justify expenses, including efforts to save costs. For an example itemized budget narrative, please click [here.](#))

The **Mentor Nomination** includes the following components:

- F. [Mentor Nomination Form](#)
- G. Letter of Recommendation

All nomination components may be submitted by email, fax, or mail to:

Undergraduate Research Award Selection Committee

Attn: Kristin Sobotka

Office of Undergraduate Research

Campus Box 1026

Washington University in St. Louis

One Brookings Drive

St. Louis, MO 63130

Fax: (314) 935-4384

Email: research@artsci.wustl.edu

Web: <http://ur.wustl.edu>

Please direct all questions regarding the award process to research@artsci.wustl.edu.

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2008 Undergraduate Research Award Student Nomination Form

Please direct all questions regarding the nomination process to research@artsci.wustl.edu.

Required data fields are marked with an asterisk (*).

Name*: _____ Student Identification Number*: _____

Permanent Address*: _____

Preferred Email Address*: _____

Telephone Number*: _____

Declared Major*: _____ School Year*: Freshman Sophomore

Graduation Year*: _____ Junior Senior

Research Mentor*: _____ Major Advisor*: _____

1. *Have you received or are you seeking funding for this project from any other source? This includes any wages you may be earning. Additional sources of funding must cover **only** costs not covered by an undergraduate research award, and original documentation of expenses may be required.

Yes No

*If answering "yes," indicate all other source(s):

2. *Are you a citizen or permanent resident of the United States? Yes No

3. *Are you a current or former Washington University scholarship or award recipient? Yes No
If answering "yes," indicate all program(s). (Examples: Mellon Mays, SURF, etc.)

4. *Does this funding request include materials/supplies expenses? Yes No
Undergraduate research awards do not fund materials or supplies such as lab materials, equipment, software, hardware, etc.

5. *Does this funding request include travel expenses? Yes No

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6. We encourage students residing on campus for the summer to live in the Summer Research Dorm with other students doing research, and we offer partial financial support for students choosing this option. Visit <http://ur.wustl.edu/summerresearchdorm.html> for more information. Would you like to receive more information about the Summer research Dorm? Yes No
7. Please attach your research proposal.

Proposal Certification

By submitting this nomination, you certify the following:

- 1. Office of Undergraduate Research staff may access my official Washington University transcript electronically for purposes of evaluating my nomination for this award.*
- 2. The answers and statements contained in this submission are true to the best of my knowledge. I also certify that this submission, including any short answers and essays, is my own work.*
- 3. I understand that if this award is for research conducted over the summer, I agree not to participate in summer employment or courses.*
- 4. I understand that any additional sources of funding for the proposed research project must cover only additional costs not covered by the award received from the Office of Undergraduate Research, and that I may be required to submit original documentation of my expenses.*
- 5. I understand that if I accept an award from the Office of Undergraduate Research, I have agreed to provide a symposium presentation and scholarly article of my findings to the Office of Undergraduate Research.*

I agree to all of the terms described above. Accept Do Not Accept

Student Signature

Date