

Example 1:

Estimated Budget Expenditures		
Travel:		
	Airfare	900
	Taxi Transport	30
	Hotel	30
	Total:	960
Field Site:		
	Room & Board	735
	Registration Fee	100
	Station Fee	665
	Total:	1500

Budget Narrative

Travel:

The La Suerte Coordinator estimated airfare to be \$900 roundtrip between St. Louis and San Jose Airport, Costa Rica. Upon arrival and before departure, researchers must stay in a hotel near the airport at \$15/night. Taxi transportation is for the travel from the airport to the hotel and from the hotel to the field station.

Field Site:

Room and Board is \$35 a day for 21 days at the field station. Registration fee allows the researcher to register their research and use of the field station as a research base. The station fee covers the course training in primatological research methods and the supervision, implementation, and presentation of individual research projects to fellow researchers.

Example 2:

**BUDGET NARRATIVE
(1/11/2006- 1/17/2006)**

Total Amount Requested for Travel To Rome (\$U.S.): \$1,500

Transportation:

\$235.00

I will use my own personal mileage for airfare (and have made reservations for a roundtrip ticket leaving Indianapolis on 1/11/2006 and returning on 1/17/2006), but am requesting the \$85.00 booking fee that I will incur for doing so. The \$150.00 represents the cab fare from the hotel to the airport (the hotel that I plan to stay at includes free transportation from the airport to the hotel, but not back), as well as other transportation fees within the city itself.

Admission Fees:

\$132.60

Entrance to the Vatican Museums:

\$57.60

The entrance fee to the Vatican Museums is 12,00 Euros, which converts to approximately \$14.40 U.S. dollars. As this would allow me access to both the Vatican Library and the Sistine Chapel, I am requesting the fee for 4 days of admission, which comes to a total of \$57.60.

Other

\$75.00

Since my thesis is not only about the Sistine Chapel, but about how one experienced Rome itself, I am also requesting admission fees for other places that I am writing about in my thesis—places which my research has demonstrated that Michelangelo and the pilgrims of Rome visited, such as Nero's Domus Aurea, the Palatine, Trajan's Market and Forum, the Campidoglio, Castel St. Angelo, the catacombs, Santa Croce in Gerusalemme, St. John Lorenzo, the Sancta Sanctorum, the Roman baths, and the Chapel of Leo X, for which Michelangelo designed the facade. I have researched these admission fees and using a currency converter from Euros to U.S. dollars, arrived at a total cost of \$75.00.

Lodging:

\$1,105.62

I found this rate on the discount travel website, Expedia.com. While in Rome, I will stay at the Atlante Star Hotel. I chose this hotel because of its location and inclusive package. Its close proximity to the Vatican Museums (only a 1/2 mile walk, and 5 minute walk from St. Peter's Basilica) will reduce my transportation fees. This hotel also includes a free shuttle from the airport to the hotel. Furthermore, it features a complementary breakfast.

The hotel averages \$163.12 in U.S. dollars per night, which is the low- average rate for hotels in Rome during this time of the year. As the rates fluctuate on a daily basis, depending on the day of the week that you stay there, I have listed the exact cost per night for the nights that I will be staying there (1/12- 1/17).

~\$163.12/ night x 6 nights.